

Nursery Check-in Procedures

Childcare is available during Sunday morning Bible study and all worship services. Children can be checked-in 15 minutes prior to the start of service and must be checked-out within 15 minutes following the service.

What to Bring

When packing a diaper bag for your child, please include the following items:

- Two or three diapers
- A complete change of clothes
- Bottle of milk, formula, juice, or water (even for mothers who nurse)

Please label all personal items (including pacifiers and Sippy cups) with your child's first and last name before arriving at your child's class. This helps us keep track of your child's items.

Check-in Procedures

First time visitors will be greeted at the Check-in desk and asked to complete a form with family information. At future check-ins, your information will be in the computer.

At the time of check-in, your child will receive an adhesive nametag to be placed on your child's back with his/her name. You will keep the attached tag with matching number for pick-up. You will be given a pager that has an identifying number on it. The pager will vibrate, so please hold or wear the pager at all times.

Parent Pagers

Hand-held vibrating pagers will be provided, one per family, to the parent checking in the child. If you have children in separate rooms, you will receive one pager, and the number will be assigned to each child.

The parent who accepts the pager is to have it on him/herself at all times while away from the child. If there is an emergency or any problem involving the child, the pager will vibrate and the parent will need to come to the room and ask the responsible person in the room about the problem.

The pager's radius only includes the church buildings. Therefore, if a parent leaves the premises while his or her child is in the Nursery or preschool area, the pager will not be able to reach the parent.

When You Arrive at Your Child's Room

A nursery leader will meet you at the door to receive your child, diaper bag, and any other necessary items. Please give the leader any information that will help in caring for your child, such as feeding times, sleeping times, allergies, and special needs.

Check-out Procedures

Please return the pager at time of pick up. We will verify that your security badge matches the number on your child's nametag and then we'll release your child to you. A child will not be released to a parent without proper identification. Please make sure that all of your child's personal items have been returned to you before you leave the premises. Lost and found items will be retained for a short time.